

**CONSTITUTION AND BYLAWS
OF THE
TEMECULA VALLEY AGILITY CLUB**

ARTICLE I

Name and Objectives

SECTION I The name of the Club shall be the Temecula Valley Agility Club.

SECTION II The objectives of the Club shall be:

(a) to encourage and promote the sport of agility in the local community;

(b) to promote sportsmanlike competition at agility trials;

(c) to encourage the participation of pet owners, especially Junior Handlers, by exhibiting the results of positive training and teamwork;

(d) to conduct sanctioned and licensed agility trials and other events under the rules and regulations of the American Kennel Club

SECTION III The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

SECTION IV The members of the club shall adopt and may, from time to time, revise the bylaws.

**ARTICLE II
Membership**

SECTION I Eligibility. There shall be three types of membership open to all persons who are in good standing with The American Kennel Club and who subscribe to the purposes of this Club.

Regular – open to all persons eighteen years of age and older. Regular members shall have the privilege of voting and holding office.

Junior – open to all persons between the ages of ten and eighteen years of age. Junior members may not vote or hold office. Junior members automatically convert to regular membership upon reaching their eighteenth birthday.

Family – open to families of two or more persons living in the same household (Regular and/or Junior). A Family membership's number of votes is limited to two adult votes.

While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of agility exhibitors in the immediate area.

SECTION II Dues. Membership dues shall be determined by the Board of Directors annually. Dues are payable on or before the first day of February of each year. No member may vote whose dues are not paid for the official year. During the month of December the Treasurer shall send to each member a statement of his their dues for the ensuing year. The dues for each type of membership shall not exceed the amounts listed below:

Regular - \$15.00

Junior - \$10.00

Family - \$20.00

SECTION III Election to membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these constitution and bylaws and agree to abide by the Rules of the American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application the prospective member shall submit dues payment for the current year, and shall attend one meeting, or one official club function, before the application may be processed.

All applications are to be filed with the Secretary and each application is to be read at the first meeting of the Club following its receipt. At the next Club meeting, the application will be voted upon and affirmative votes of two-thirds of the members present and voting by secret ballot at that meeting shall be required to elect each applicant. Applicants for membership who have been rejected by the Club may not reapply within six months after such rejection.

SECTION IV Termination of Membership. Membership may be terminated:

- (a) by resignation. Any member in good standing may resign from the club upon written notice to the Secretary; but no member may resign when in debt to the club. Obligations other than dues are considered a debt to the club and they are incurred on the first day of each fiscal year.
- (b) by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid thirty days after the first day of the fiscal year. The first day of the fiscal year is January 1st and dues are payable on February 1st.
- (c) by expulsion. A membership may be terminated by expulsion as provided in Article VII of these constitution and bylaws.

ARTICLE III

Meetings and Voting

SECTION I Club meetings. Meetings of the Club shall be held in the Temecula Valley area, every other month, at such hour and place as may be designated by the Board of Directors. Written notice of each such meeting shall be mailed or e-mailed by the Secretary at least

five days prior to the date of the meeting. The quorum for such meetings shall be 20% of the members in good standing.

SECTION II Special Club meetings. Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board, or by the Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held in the Temecula Valley area and at such hour and place as may be designated by the person or persons authorized herein to call such meetings. Notice of such meetings shall be mailed or e-mailed by the Secretary at least five days and not more than fifteen days prior to the date of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20% of the members in good standing.

SECTION III Board meetings. Meetings of the Board of Directors shall be held in Temecula Valley area on the second Tuesday of each month, at such hour and place as may be designated by the board. Notice of each such meeting shall be mailed or e-mailed by the Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the board.

SECTION IV Special Board meetings. Special Board meetings may be called by the President or by the Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held in the Temecula Valley area and at such hour and place as may be designated by the person authorized herein to call such meetings. Notice of such meeting shall be mailed or e-mailed by the Secretary at least five days and not more than ten days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted there at. A quorum for such a meeting shall be a majority of the Board.

SECTION V Voting. Each member of the Temecula Valley Agility Club in good standing and whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he is present. Proxy voting will not be permitted at any Club meeting or election.

ARTICLE IV

Directors and Officers

SECTION I Board of Directors. The Board shall be comprised of the President, Vice President, Secretary, and Treasurer and three other persons, all of whom shall be members in good standing of the Temecula Valley Agility Club who are residents of the United States. They shall be elected for one-year terms at the Club's annual meeting as provided in Article V, and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

SECTION II Officers. The Club's officers, consisting of the President, Vice President, Secretary and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings:

(a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these constitution and bylaws.

(b) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity

(c) The Secretary shall keep a record of all meetings of the Club and of the Board and all matters of which a record shall be ordered by the Club. The Secretary shall have charge of the correspondence, notify members of meetings, notify members (new) of their election to membership, and carry out such duties as are prescribed in these constitution and bylaws.

(d) The Treasurer shall collect and receive all moneys due or belonging to the Club. The Treasurer shall deposit the same in a bank satisfactory to the Board, in the name of the Club. The Treasurer's books shall at all times be open to inspection of the Board and the Treasurer shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported; and at the annual meeting the Treasurer shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine.

SECTION III Vacancies. Any vacancies occurring on the Board during the year shall be filled for the remainder of the term of office by a majority vote of all the members of the Board at its first regular meeting following the creation of such vacancy, except that a vacancy in the office of President shall be filled by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the board.

ARTICLE V

The Club Year, Annual Meeting, Elections

SECTION I Club year. The Club's fiscal year, for accounting purposes only, shall begin on the first day of January and end on the thirty-first day of December. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

SECTION II Annual meeting. The annual meetings shall be held in the month of December at which directors and officers for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section IV of this Article. They shall take office immediately upon the conclusion of the election. and each retiring official shall turn over to their successor in office all properties and records relating to the office within thirty days after the election.

SECTION III Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

SECTION IV Nominations. No person may be a candidate who has not been nominated. During the month of July the Board shall select a nominating committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committeemen and alternates of their selection. The Board shall name a Chairman for the committee and it shall be their duty to call a committee meeting, which shall be held on or before August 31st.

1. The Committee shall nominate one candidate for each office and three candidates for the other three positions on the Board. Each outgoing President shall be invited to become a candidate for a Board position if not a candidate for any other office. Acceptance of such nomination is neither automatic nor mandatory. After securing the consent of each person in writing so nominated, the committee shall immediately report their nominations to the Secretary.
2. Upon receipt of the Nominating Committee's report, the Secretary shall notify each member in writing of the candidates so nominated in the subsequent meeting notice.
3. Additional nominations may be made at the subsequent meeting by any member in attendance provided that the person so nominated does not decline when his their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, their proposer shall present to the Secretary a written statement from the proposed candidate signifying their willingness to be a candidate. No person may be a candidate for more than one position, and the additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.
4. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE VI

Committees

SECTION I The President with the approval of the Board may each year appoint standing committees to advance the work of the Club in such matters as agility trials, trophies, annual prizes, and other fields which may well be served by committees.

Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

SECTION II Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose service has been terminated.

ARTICLE VII

Discipline

SECTION I American Kennel Club Suspension. Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

SECTION II Charges. Any member may prefer charges against a member for alleged misconduct Prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of a board hearing not less than three weeks nor more than six weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in their own defense and bring witnesses if he wishes.

SECTION III Board hearing. The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may, by a majority vote of those present, reprimand or suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before their fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

SECTION IV Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section III of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within sixty days, but not earlier than thirty days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in their own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in their own behalf if he wishes. The meeting shall then vote by secret written ballot on the proposed expulsion, a 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

ARTICLE VIII

Amendments

SECTION I Amendments to the constitution and bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by 20% of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of

the Board by the Secretary for a vote by secret ballot within three months of the date when the petition was received by the Secretary.

SECTION II The constitution and bylaws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

ARTICLE IX

Dissolution

SECTION I Dissolution. The Club may be voluntarily dissolved at any time by written consent of not less than 2/3 of the members in good standing. In the event of the dissolution of the Club, other than for purposes of reorganization, whether voluntarily or involuntarily or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club, but after payment of the debts of the Club, its property and assets shall be given to a nonprofit canine corporation to be specified' by the Club's membership.

ARTICLE X

Order of Business

SECTION I At meetings of the Club the order of business so far as the character and nature of the meeting may permit, shall be as follows:

1. Roll call
2. Minutes of last meeting
3. Report of President
4. Report of Secretary
5. Report of Treasurer
6. Reports of committees
7. Election of officers and board (at annual meeting)
8. Election of new members
9. Unfinished business
10. New Business
11. Program
12. Adjournment

SECTION II At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

1. Roll call
2. Minutes of last meeting
3. Report of President
4. Report of Secretary
5. Report of Treasurer
6. Reports of committees
7. Unfinished business
8. New Business
9. Adjournment

ARTICLE XI

Parliamentary law

Section I The rules contained in "Robert's Rules of Order, Newly Revised" shall govern the club in all cases to which they are applicable, and in which they are not inconsistent with the bylaws or the special rules of order of this club.